**Torbay Safeguarding Children Board Minutes**

**Independent Chair: Mr D Taylor**

**Date: 10th June 2015**

**Venue: Riviera International Conference Centre, Torquay**

**Attendees:**

Mr D Taylor TSCB Independent Chair

Ms A Stuckey TSCB Practice Manager

Ms C Plewes TSCB Coordinator (Minute taker)

Mr R Kirkup Programme Manager, The Children’s Society

Mr M Tookey Head teacher, St Margaret Clitherow Primary

Ms J Phare Director of Nursing and Professional Practice, Torbay and Southern Devon Health & NHS Care Trust

Ms M Kasprzyk for Ms P Keedwell, Director of Operations, Devon Partnership Trust

Ms J Inett Head of Service Virtual School, Children’s Services

Ms F McNiven Lead Auditor, Children’s Services

D/Supt P Northcott Detective Superintendent, Devon and Cornwall Police

Dr M Giblin Designated Doctor for Looked After Children, South Devon Healthcare Foundation Trust

Ms K Davis-Wills Headteacher, Devon Studio School

Ms M O’Farrell Head of Service for Improvement, Children’s Services, Torbay Council

Mr M Benden Assistant Chief Officer, National Probation Service

Ms A Fuller Manager, Integrated Youth Support Service

Ms C Hooper Designated Safeguarding Nurse, South Devon & Torbay CCG

Ms M Guy Licensing Officer, Torbay Council

Dr L Dibble Designated Doctor, South Devon & Torbay Clinical Commissioning Group

Ms M Bell Head of Service Improvement, Torbay Council

**Apologies:**

Ms V Cannon CAFCASS

Mayor G Oliver Lead Member for Children’s, Schools and Families, Torbay Council

Ms E Redding Director of Children’s Services, Torbay Council

Ms C Dimond Director of Public Health, Torbay Council

Ms K Grimshaw Director of Wellbeing & Families, South Devon & Torbay Clinical Commissioning Group

Ms S Matthews Public Health Principal, Torbay Council

Ms A Proctor Assistant Chief Executive, Dorset, Devon and Cornwall Community Rehabilitation Company

Mr R Knight Principal Improvement and Performance Manager, Children’s Services

Ms J Jensen Assistant Director, Children’s Services, Torbay Council

Ms M Harding Lay Member

Mr T McCulloch Regional Manager, Action for Children

Ms J Viner Director of Professional Practice, Nursing and Peoples Experience, South Devon Health Care NHS Foundation Trust

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| **Agenda Item 1 – Introductions and update on Business Plan 2014/15** |

1.1 Mr Taylor went over the priorities that were identified for the Board in 2014/15, highlighting the progress made on these issues and which required further focus.

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| **Agenda Item 2 – Subgroup Chair reporting** |
| **Document:** |

**2.1 Training, Learning and Development Subgroup**

2.2 Ms Stuckey presented a report in relation to the Training Subgroup.

2.3 Ms Inett noted that there were issues in relation to accessing the I-Learn system for some staff. Mr Benden concurred that the I-Learn system is blocked by the Probation IT system**.**

2.4 Ms Phare stated that she would like to have some indication on the time that each course is expected to take to complete, along with a guide to how far through the course you are at each point.

2.5 Mr Benden noted that the National Probation Service seem to be saying that they will only fund staff to do their own national training; however Mr Benden acknowledged that there was value in staff attending multi-agency training delivered in the local area.

2.6 It was noted that training should be relevant across agencies. That a diary of training is made available on the website and that this includes the Best Practice Forum events.

2.7 Will look to revise training programme in line with the priorities for the Board in the forthcoming year.

**2.8 Serious Case Review Subgroup**

2.9 Ms O’Farrell presented a report in relation to the Serious Case Review Subgroup.

2.10 Ms Kasprzyk asked that learning be shared across the adults and children’s Boards.

**2.11 Quality Assurance Subgroup**

2.12 Ms Hooper presented a report in relation to the QA Subgroup.

2.13 Mr Benden stated that certain NPS staff had access to PARIS; however he has learned that no further licenses would be granted.

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| **Actions** | | |
| Issues in relation to access to the I-learn site to be addressed | Training Subgroup | End July 2015 |
| Further information for online courses to be provided regarding the length of time to complete and progress bar | Lu Wills | End August 2015 |
| Mr Benden to check which courses will be funded by National Probation Service and liaise with Chair who will raise this with the AIC | Mr Benden | End July 2015 |
| A diary of training to include the Best Practice Forum events to be made available on the Website | Training Subgroup / TSCB Business Unit | End August 2015 |
| Revise the training programme in line with the priorities for the Board for 2015/16 | Training Subgroup |  |

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| **Agenda Item 3 – JSNA** |
| **Document:** |

Presentation by Doug Haines

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| **Agenda Item 4 – Practice Manager update** |
| **Document:** |

Presentation by Alex Stuckey

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| **Agenda Item 5 – Group Work** |

Members of the meeting were asked to consider what they considered where the priorities for the Board for the coming year.

**Feedback:**

Table 1:

Emotional Health, linked into self harm / suicide.

Voice and influence of the child.

Table 2:

Concern around children with additional needs, SEN and Mental Health

Serious Case Review referral process – historical information and genograms.

Self harming behaviour and equipping managers to deal with this.

CSE – where capture –

How do read across CSE / SHB and victims of SA

Stopping silo approach

Need to get to grips with information sharing and being proactive.

Table 3:

Self harm and high numbers concentrated in Torbay.

Children with disabilities.

Domestic Violence which is a big issue across themes.

Think family to be embedded.

Health Group and how this ties into the Board.

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| **Chairs Signature** |

As Independent Chair of the Torbay Safeguarding Children Board, I agree that these minutes are an accurate representation of the discussion and decisions that took place at this meeting.

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| Signature  H:\childrens services\Restricted\LSCB & SUB GROUPS\Signatures\David Taylor signature.JPG | Date: 7th July 2015 |
| **Mr D Taylor** |

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| **Actions** | | | | |
| Agenda Item | Minutes number | Action | Responsible | Deadline |
| 2 | 2015-06-10  2.3 | Issues in relation to access to the I-learn site to be addressed | Training Subgroup | End July 2015 |
| 2 | 2015-06-10  2.4 | Further information for online courses to be provided regarding the length of time to complete and progress bar | Lu Wills | End August 2015 |
| 2 | 2015-06-10  2.5 | Mr Benden to check which courses will be funded by National Probation Service and liaise with Chair who will raise this with the AIC | Mr Benden | End July 2015 |
| 2 | 2015-06-10  2.6 | A diary of training to include the Best Practice Forum events to be made available on the Website | Training Subgroup / TSCB Business Unit | End August 2015 |
| 2 | 2015-06-10  2.7 | Revise the training programme in line with the priorities for the Board for 2015/16 | Training Subgroup | September 2015 |