**TSCP Professional Differences Record of Escalation**

**Child’s Name:**

**Child’s Date of Birth:**

|  |  |
| --- | --- |
| **Escalation Stage/Process** | **Essential Information and Record of Escalation Progress (to be completed by the practitioner/agency raising the escalation)** |
| Names of involved key practitioners and contact details (including role and agency), this includes any ‘third party’ agencies working with the family. |  |
| Brief history of family intervention, including information on siblings if relevant to the escalation. |  |
| Summary of the issue/s about which agencies/workers are in dispute. |  |
| **Stage 1** | |
| Date dispute raised with other party/practitioner. |  |
| How was this raised with the practitioner? How have you informed them you have initiated the Professional Differences process? |  |
| Outcome of Stage 1. |  |
| **Stage 2** | |
| Date dispute elevated to manager. |  |
| Names and designations of managers (see linked policy guidance) involved in the dispute at Stage 2. |  |
| How was this raised with the other practitioner’s manager? How have you informed them you are now at Stage 2 of the TSCP escalation process? |  |
| Outcome of Stage 2. |  |
| **Stage 3** | |
| Names and designations of senior managers involved in the dispute at Stage 3. |  |
| Outcome of Stage 3. |  |
| Has this dispute been resolved or is elevation to Stage 4 required? |  |
| Date TSCP Business Manager notified of dispute. |  |
|  | Please ensure the above information is completed in full by the agency invoking the Professional Differences policy and emailed securely to the TSCP Business Manager at [TSCP@torbay.gov.uk](mailto:TSCP@torbay.gov.uk) after Stage 3. |
| **Stage 4** | |
| Date of Divisional Directors/equivalent meeting. |  |
| Divisional Directors/equivalent in attendance. |  |
| Outcome. |  |
| Has this dispute been resolved or is elevation to Stage 5 required? |  |
| **Stage 5** | |
| Date and outcome of dispute being referred to the chair of the TSCP Executive Group. |  |
| Date of Resolution Panel meeting if required. |  |
| Names and roles of those in attendance. |  |
| Final Outcome. |  |